

## Board of Education Meeting Minutes

6:00 p.m. (Amended 5/23/23) on Wednesday, May 24, 2023 at Clay Lamberton Board Room (<https://www.youtube.com/@BerlinSchools/streams>)

### 1. Meeting Called to Order by President

President Kujawa called the regular May Board of Education meeting to order.

### 2. Pledge of Allegiance

The Pledge of Allegiance was recited.

### 3. Roll Call

Present: Kujawa, Malchetske, Bartol, Toney, Burgess, Gehrke, Podoll.

Virtual: Krause, Shattuck.

### 4. Consent Agenda

Malchetske/Burgess moved to approve the consent agenda which consisted of April 26, 2023 minutes, the following resignations: Weston Alix-Phy Ed Teacher, Jenna Allen-Art Teacher, Andrew Brisley-Phy Ed Teacher, Jeff Gardon-Assistant Principal, Erika Krasavage-Counselor, Brenna Lara-Social Studies Teacher, Jamie Lee-Special Ed Teacher, Kristen Whitney-Science Teacher, Trudi Woods-Special Ed Teacher. New hires of Lindsey Rost-HS Business Ed Teacher, Kiersten Hunt-MS Special Ed Teacher, Michele Collins-MS Math Teacher, Jon Richey-MS Math Teacher, Aimee Swedlund-4K Teacher, Emma Hindle-Kindergarten Teacher, Autumn Davis-3rd Grade Teacher, and vouchers in the amount of \$1,109,431.25. Motion passed by unanimous voice vote.

#### A. Approval of Agenda

#### B. Approval of April 26, 2023 Minutes

#### C. Retirements, Resignations & New Hires

#### D. Approval of Vouchers

### 5. Time to Shine

Principal Nolan introduced Project Lead the Way instructor, Shelly Johnson. Mrs. Johnson gave an overview of what the class consisted of, as well as students doing a demonstration on projects they have completed.

### 6. Opportunity for those in audience to address the Board on any school related issue

None

### 7. Approval of High School Out of State and Country Student Trips

Melissa Remer, FFA Advisor, asking for a National FFA trip, in October, to Indianapolis with approximately ten students attending. School vehicles would be used for flexibility and tours. This is a four-night stay, Tuesday to Friday, arriving back on Saturday. The cost is approximately \$250/student. Discussion took place. Gehrke/Burgess moved to approve the National FFA trip to Indianapolis. Roll call vote: Malchetske-yes, Bartol-yes, Toney-yes, Burgess-yes, Gehrke-yes, Podoll-yes, Kujawa-yes, Krause-yes, Shattuck-yes. Motion passed.

Jody Ziemann and Angela Breunig, Spanish, and Art Teachers, looking for approval to pursue a trip to Guatemala or Spain, leaving March 21 or 23, 2024 to March 30, 2024. Neither trip would take students out of school. Discussion followed. Toney/Podoll moved to approve either trip once the student's interest is considered. Roll call vote: Malchetske-yes, Bartol-yes, Toney-yes, Burgess-yes, Gehrke-yes, Podoll-yes, Kujawa-yes, Krause-yes, Shattuck-yes. Motion passed.

Ann Ragus, School Counselor, presented a Europe English trip to London, Paris, and The Alps in June 2025. This is a twelve-day trip. Student cost is approximately \$4,500 with plans to fundraise. This trip will be shared with students entering grades 7, 8, 9, and 10.

Malchetske/Gehrke moved to approve the Europe English trip as presented. Roll call vote: Malchetske-yes, Bartol-yes, Toney-yes, Burgess-yes, Gehrke-yes, Podoll-yes, Kujawa-yes, Krause-yes, Shattuck-yes. Motion passed.

**8. Consider and take action for prepayment of a portion of the Taxable (Convertible to Tax-Exempt) G.O. Refunding Bonds, dated 4/1/22**

Bartol/Toney moved to approve the prepayment of \$495,000 portion of the 2031 maturity and the entire 2032 through 2034 maturities totaling approximately \$2,347,000 of the Districts Taxable Convertible to Tax-Exempt G.O. Refunding Bonds, dated 4/1/2022, on June 26, 2023, with the funds of the District on hand. Roll call vote: Malchetske-yes, Bartol-yes, Toney-yes, Burgess-yes, Gehrke-yes, Podoll-yes, Kujawa-yes, Krause-yes, Shattuck-yes. Motion passed.

**9. Approval of Property, Liability & Workers Comp Insurance Renewal**

No action. Tabled for another time.

**10. Approval of 2023-2024 Northern Express Transportation Increase**

Malchetske/Podoll moved to approve the 7% increase for the Northern Express Transportation contract for the 2023-24 school year as presented. Discussion followed. Roll call vote: Malchetske-yes, Bartol-yes, Toney-yes, Burgess-yes, Gehrke-yes, Podoll-yes, Kujawa-yes, Krause-yes, Shattuck-yes motion passed.

**11. Approval of Bus Route Reductions Beginning 2023-2024 School Year**

Burgess/Shattuck moved to approve option 2 reducing two routes with limited city hubs. A discussion took place with Bartol commenting he will vote no because the savings is not enough. Burgess commented on the safety issue. Roll Call vote: Bartol-no, Malchetske-no, Podoll-no, Gehrke-no, Toney-no, Krause-no, Burgess-yes, Shattuck-yes, Kujawa-no. Motion failed.

Malchetske/Bartol moved to approve option #1, reducing three routes. Roll Call vote: Bartol-yes, Malchetske-yes, Podoll-yes, Gehrke-yes, Toney-yes, Krause-yes, Burgess-no, Shattuck-yes, Kujawa-yes. Motion passed.

**12. Monthly Financial Update**

**E. June 30, 2023 End of Year Forecast**

Ms. Polakowski shared that the budget is trending toward a balance of revenue and expenditures after the month of April, and estimating for May and June.

**13. Superintendent Report**

**F. Recognition of Retirees**

Dr. Durtschi recognized the 6 retiring teachers that have a total of 146 years of teaching in the Berlin district.

**G. Recognition of 2023 Graduates**

Dr. Durtschi recognized the 105 graduating seniors that will take place on Friday evening.

**14. BASD School Board Member Reports**

**H. Board Correspondent Legislative Update**

None

**I. Board President Update**

Mike Shattuck gave a shout-out to the community for the educational support that is shown through the scholarship awards.

**15. Adjourn**

Burgess/Toney moved to approve adjourning at 7:35 p.m. Motion passed by unanimous voice vote.